



BARNFIELD PRIMARY SCHOOL

SAFEGUARDING POLICY

Rationale

At Barnfield School we teach our children about aspects of personal safety and social care which will impact on decisions they will make as they progress through life. This encompasses our belief that we have a responsibility for helping our children develop as mature citizens who understand their rights and responsibilities and have been given the skills to make appropriate choices to lead a full and rewarding life.

Aims and Objectives

- ✓ To produce a safe and secure environment where all can learn without anxiety.
- ✓ To ensure there are systems in place so that the children are safeguarded in all aspects of school life
- ✓ To ensure safer recruitment procedures are followed and appropriate checking of adults is completed
- ✓ To ensure adequate staff / pupil ratios and attention to risks both in and out of the classroom environment.
- ✓ To provide children with knowledge which will protect them as they become more independent.
- ✓ To ensure that every member of the school community feels valued and respected, and that each person is treated fairly.

Teaching for Learning

The school teaches about Personal Safety and Social Care through the broad themes identified within the current National Curriculum Guidelines for all age groups.

We also aim to respond to issues raised in discussion, seeking to extend the children's learning by giving appropriate responses. Our subject teaching is delivered through our integrated learning, through the specific PSHE curriculum and by responding to issues as they arise at all times in the school day.

Our Teaching and Learning policy identifies how we work with our children to engage them in their learning and enable them to have fun while they learn.

Aspects of Safeguarding, Personal Safety and Social Care Adult / Child Ratio

We ensure the adult /child ratio is sufficient to safeguard the children in all situations. In each class we employ a teaching assistant to work alongside the teacher. In Nursery we have a ratio of staff to children which is 1:10, while in Reception the ratio is 1:15 at all times.

Child Protection Policy

We have a detailed Child Protection policy that reflects our duty of care for our children and highlights the strategies we use. We seek to protect every child in our care and put their interests first. Staff are trained to pass on concerns of any nature to one of our designated senior people who are trained in Child Protection. Parents are reminded through our website of the school's responsibility to protect all children in our care. (See Child Protection Policy)

Behaviour and Anti – Bullying Policy

Our behaviour policy is shown visually around the school through our 'School Rules'. All children are reminded regularly through assemblies and class teaching about the importance of the rules. Parents are told about the rules on entry to the school and encouraged to support their children in keeping them. Our anti – bullying statement is contained within our policy and reflects our ethos of encouraging all children to have a positive attitude to everyone. Bullying is challenged whenever it arises and children are encouraged to understand the negative impact. (See Anti-Bullying Policy)

Attendance Policy

Through our attendance policy we promote to parents the importance of ensuring the children develop the habit of school attendance when young as they will be less likely to truant and be exposed to negative situations when older. Our 'First Response' policy ensures that any unreported absence is investigated to ensure the safety of our children and so that it can be authorised where appropriate. Absence within school time is only authorised when it is in response to extenuating circumstances (see Attendance Policy). Long periods of unaccounted for absence may be reported to the borough MASH team in line with the Prevent / Counter-terrorism Strategy.

Internet Safety

Children are taught to use the internet in a safe way both at school and at home. Parents sign an agreement for their children to use the internet at school. Children are never left unattended whilst online. Strict LGFL filters block inappropriate material as far as possible (see Internet Safety Policy).

Health & Safety Policy

Our Health and Safety policy is updated regularly and the relevant information is available to parents on the school website. A Health and Safety audit is undertaken by the Health & Safety governor with the caretaker.

Risk assessments are undertaken for all areas of the curriculum and to cover all risks identified in school. Risk assessments are also undertaken before children are taken off site. Preliminary visits are made by teachers to trip destinations when possible (see Health and Safety Policy).

Fire Procedures are displayed around the school and all staff are made aware of these procedures. Each member of staff, including Supply Staff are given copies of the Fire

Procedures. We hold regular fire drills which follow the recommendations of the fire brigade. At the start of each school year, staff are told how to use a fire extinguisher and what to do in the event of a fire. They know only to use one in the event that an exit is blocked or someone is in danger. Otherwise they should leave the building by the nearest exit. Staff are aware of the relevant fire meeting points to evacuate to.

All electrical equipment is tested for safety during our yearly test.

Equality Policies

Our Equality policies cover all issues relating to equality whether of gender, ethnicity, culture, religion, disability, educational difference or any other form of diversity. Derogatory comments are challenged and adults explain why the comment is unacceptable. Serious incidents will be reported to the Deputy Head and logged. (see Equalities Policies and Prevent Strategy)

Safer Recruitment

Safer recruitment training is completed by relevant staff. A DBS check is completed for all staff prior to starting work in the school and a register of these is maintained by the Office Manager (along with a 'single central record' to reflect all of the necessary details that we need to hold about staff such as references and employment history). The application forms used when a vacancy occurs are standard Barnet forms to ensure the information gathered is consistent.

Sex and Relationships Policy

At Barnfield, we follow the 'Christopher Winter's Project' lesson outlines to educate our children about physical development, body changes and respect for their own bodies. The lesson content also covers relationships and having respect for the views of other people. Adults respond honestly to children's questions and use correct terminology, but do not seek to extend the question beyond that which has been asked. (See Sex and Relationships Policy)

Drugs Education Policy

We aim to equip children with the knowledge, understanding and skills that enable them to make the sort of choices that lead to a healthy lifestyle. Within the PSHE curriculum, our teaching about drugs has the primary objective of helping children to become more confident and responsible young people. We teach children about the dangers to health posed by taking certain drugs as well as the difference between prescription and recreational drugs. We aim to equip them with the social skills that enable them to make informed moral and social decisions in relation to drugs in society. The school has a no smoking policy on the school premises (see Drugs Policy).

Healthy Living

Through our curriculum, our assemblies and through our promotion of events such as "Healthy Week", we actively promote Healthy Lifestyle choices to the children. They are taught the importance of drinking adequate water and are allowed to drink water whenever they wish. They are taught about making healthy choices in food through

science projects, through our involvement in the School Fruit and Vegetable scheme, and by our cook actively providing healthy choices at lunchtime. The senior member of staff on duty always ensures that the children have salad and /or vegetables with their hot meal.

The children are also taught the importance of physical exercise through their timetabled P.E lessons offered each week. Every class throughout the school is timetabled to receive two hours of P.E and teachers have been trained to ensure that the children complete sustained periods of physical activity within lessons.

Pupil Voice

The children are encouraged to understand the importance of being able to form opinions and make judgements by having an elected School's Council. They are encouraged to respond to suggestions and to seek ways to improve their school. They are aware that they can influence what is happening in school and to do so having sought the opinions of their peers. The School Council meets monthly and has 1 elected representative from each class from Year 2 to Year 6.

Road Safety

The children are taught about staying safe on the roads through topics identified within the curriculum framework, through practical role play situations, through using visitors from the police and through practical demonstrations when we take children on visits outside the school grounds.

Meeting the Needs of Individual Children

The school endeavours to identify as early as possible any children who need work differentiated to make it more accessible. Staff work closely as teams to identify the best approach for each child and to ensure the child receives sufficient and appropriate support to overcome their barriers to learning. The school has a Pastoral Manager, SENCO, Gifted and Talented Co-ordinator and Ethnic Minorities Co-ordinator. The staff in these roles work together to monitor the needs of children with SEN, emotional / behavioural difficulties or with English as an Additional Language.

Playtimes & Lunchtimes

These times should be enjoyable for children and we seek to ensure that children feel safe and happy in the playground. In addition to lunch supervisors, there is always a member of teaching staff or senior staff on duty to prevent problems occurring. There are at least two adults present on each playground at all times. There is always a member of staff available for first aid help and children are taken to the first aid point by another child or adult as appropriate if needed. The trained Year 6 team of Mediators and Playground Squad are timetabled to be on duty in each playground. This helps to ensure that there are opportunities for all children to be included in activities and feel safe in our outside environments.

First Aid

We have a designated First Aider on duty at all times in the school. All of our Teaching Assistants are trained in Paediatric First Aid and several of the staff are trained in 'First Aid at Work' so that all of the children and staff can be cared for. The Welfare Officer oversees the First Aid requirements and medication in the school.

Security

The classroom doors are secured and can only be opened from the inside once the children are in school. There is a door entry system on the external doors to ensure that the site is secure. We also have electronic gates and CCTV cameras to further ensure the safety of our pupils.

Our aim is to create an environment which provides as high a level of care as is possible for the children whilst allowing them to develop self care skills of independence and personal responsibility.

At the start of each school year, all staff sign to state that they have read the school Safeguarding Policy which is within the Staff handbook. This ensures that everyone is clear about how to keep the school, staff and children safe. Supply staff are also given a copy of the Safeguarding guidelines in their handbook when they visit the school.

Prevent Duty

From 1 July 2015 all schools are subject to a duty (under section 26 of the Counter-Terrorism and Security Act 2015) to have "due regard to the need to prevent people from being drawn into terrorism". This duty is known as the *Prevent Duty for Schools*.

As part of Barnfield Primary School's ongoing safeguarding and child protection duties, we are fully behind the government's *Prevent Strategy* and are extremely proud of our balanced curriculum which promotes the spiritual, moral, social and cultural of our pupils. For more information, please refer to our 'prevent / counter-terrorism policy' which highlights many of the ways that we educate our multi-cultural intake about equality, culture, respect and British values. This policy can be found on our school website.

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